

# Hackbridge and Beddington Corner Neighbourhood Development Group

## Constitution

### Name

The name of the neighbourhood forum shall be 'Hackbridge and Beddington Corner Neighbourhood Development Group'.

### Aims

The aims of the Group shall be:

To establish a Neighbourhood Forum, define the boundary of the Neighbourhood Area and formulate a Neighbourhood Plan.

The Neighbourhood Plan will provide policies that will shape the development of Hackbridge and Beddington Corner for the benefit of local people, the local economy and the environmental well-being of the Neighbourhood Area.

The Neighbourhood Plan will provide clear guidance to investors, developers, and other agencies as to the way local people wish to see Hackbridge and Beddington Corner develop and thrive in the future.

The formation, activities and aims of the Forum will conform to the requirements of the Neighbourhood Planning (General) Regulations 2012 Part 3(8) and Sections 61F(5) of the Town and Country Planning Act 1990

### Management Committee

A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.

- (a) The management committee shall consist of a chair, vice chair, secretary, treasurer, and two other voting members.
- (b) The committee may co-opt up to a further two voting members who shall resign at the next Annual General Meeting.
- (c) The committee shall meet at least six times each year.
- (d) At least 4 committee members must be present at a committee meeting to be able to make decisions.
- (e) A proper record of all transactions and meetings shall be kept.

## Powers

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- (b) Associate with local authorities, voluntary organisations and the residents and businesses of Hackbridge and Beddington Corner to achieve the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

## Voting Membership

- (a) Voting membership shall be open to any resident or business proprietor within the designated boundary that has been formally approved as a member and is over the age of 16.
- (b) The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

## General Meetings


- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place.
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

## Accounts


- (a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account can be signed by one approved signatory.
- (b) The funds belonging to the group shall be applied only to further the aims of the group.
- (c) A current record of all income, funding and expenditure will be kept.

## Dissolution

- (a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.
- (b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

Signed by Chair.....  Date 08 April 2021

Print name **Lysanne Horrox**

Signed by Vice Chair .....  Date 08 April 2021

Print name **Julie Carrick**

Signed by Secretary .....  Date 08 April 2021

Print name **Grace Platt**

