

**HACKBRIDGE AND BEDDINGTON CORNER NEIGHBOURHOOD
DEVELOPMENT GROUP**

**Application for Re-designation of
Neighbourhood Forum**

Neighbourhood Planning (General) Regulations 2012
Part 3 – Neighbourhood Forums

APPLICATION FOR DESIGNATION AS A NEIGHBOURHOOD FORUM PART 3 (8)

The Hackbridge and Beddington Corner Neighbourhood Planning Forum was formally designated on 18th September at the council's Housing Economy and Business Committee. As such the designation's 5 years life span is set to expire in September 2017.

In accordance with The Neighbourhood Planning (General) Regulations 2012 Part 3 (8) this document represents the statement explaining why the Hackbridge and Beddington Corner Neighbourhood Development Group is considered a relevant body for purposes of designation as a Neighbourhood Forum.

(a) Name of Proposed Forum:

Hackbridge and Beddington Corner Neighbourhood Development Group (NDG)

(b) Terms of Reference:

See Annex 1

(c) Written Constitution:

See Annex 2

(d) Name of the Neighbourhood Area to which this application relates:

Hackbridge and Beddington Corner (See Annex 3 for Map) - The boundary of the proposed neighbourhood area is identical to the currently designated boundary. Please see the other application for the designation of the neighbourhood area for further details.

(e) Contact details of Chair and Vice-Chair:

In accordance with the requirements of the regulations the undernoted contact details are to be made public:

Lysanne Horrox (Chair)
07970 781264

David Goymour (Vice-Chair)
07884 354913

Email: hackbridgeandbc@gmail.com Web: www.hackbridgendg.com

(f) Statement which explains how the proposed neighbourhood forum meets conditions contained in section 61F(5) of the 1990 Act:

A group of local residents and businesses are submitting this application for

designation of a neighbourhood forum, for which we will formulate and produce a 'neighbourhood plan'.

The Hackbridge and Beddington Corner NDG recognise and support the spatial vision for Hackbridge, as set out in the adopted Core Planning Strategy (2009), as a focus of sustainable regeneration and growth, bringing about the renewal of the fabric of the area through environmentally friendly innovative mixed-use redevelopment schemes, to create the UK's first sustainable suburb.

Hackbridge is currently the subject of imminent and extensive regeneration, including the redevelopment of a number of prominent sites within the area defined. This regeneration will have a significant impact on the existing residential and business community. Accordingly, local residents and businesses wish to be fully involved, by consulting, engaging and working with developers to ensure a positive impact in Hackbridge and Beddington Corner.

Additionally, the award of funding from the Mayor's Outer London Fund, enhancement of the River Wandle and preparations for the development of the Wandle Valley Regional Park are also factors that will significantly influence the lives of residents and opportunities for business growth within Hackbridge and Beddington Corner. Hackbridge has been designated as being suitable to move to the status of a district centre and sustainable neighbourhood. This will require careful planning to ensure that all of the people who live and work in Hackbridge feel included in this major change, as new developments will result in a significant influx of residents and new businesses into Hackbridge, with approximately 1,500 new homes and associated rise in population.

Developments, whether residential, commercial, educational, leisure, or other, require to be designed and built in full consultation with local residents and having regard to the affect on the local economy.

The members of the Hackbridge and Beddington Corner NDG are committed to producing a plan that meets the requirements of the 10 'One Planet Living' principles and, using the vehicle of a neighbourhood plan, aim to help Hackbridge become the first truly sustainable suburb, achieving the vision of the Core Planning Strategy.

Through this process the residents and businesses aspire to:

- protect, enhance & improve access and use of open space for play, recreation & biodiversity;
- enhance connectivity between all the communities that comprise Hackbridge and Beddington Corner;
- support and grow the viability and identity of the local centre as it moves towards District Centre status, addressing the impact on the local residential population, business and potential visitors that will be attracted by the regeneration;
- develop a sustainable suburb;
- create a 'Low Carbon Zone' with zero carbon standards achieved for all new developments;
- promote sustainable transport and accessibility;

- improve health and well-being;
- further enhance the River Wandle and wetlands as a green corridor for wildlife and its enjoyment of people either living locally or visiting the area;
- address the causes and impacts of climate change and promote Hackbridge and Beddington Corner as an exemplar of 'One Planet Living';
- encourage 'built' energy efficiency and renewables, reducing waste, managing flood risk and protecting habitats and species diversity; and
- Identify, protect and restore buildings and structures of historic interest that demonstrate the heritage of Hackbridge and Beddington Corner.

Formulating a neighbourhood plan will provide clear guidance and direction to investors and developers, as to the way local people wish to see Hackbridge move forward and thrive in the future. It will form part of a long-term delivery plan, for implementation by a variety of partners.

The Hackbridge and Beddington Corner NDG has been meeting since June 2011 and consist of:

- local residents from all parts of the area;
- local businesses;
- Councillors;
- land owners;
- persons who work in the area; and
- Community and Interest Groups:
 - All Saints Church
 - Heads of Local Schools
 - Cycle Groups
 - Nature Conservation Groups

The current membership easily exceeds the minimum number of 21 individuals, including representatives from all above categories. New members are actively encouraged at all times including information updates at the Local Committee and other local community meetings and events.

The Hackbridge and Beddington Corner NDG welcome the powers being passed to local residents and businesses under the provisions of the Localism Act 2012 and is capable of working with all relevant partners to help bring forward positive development in the neighbourhood. This has already been demonstrated by the Hackbridge and Beddington Corner NDG in its work with developers who have recognised the importance of the neighbourhood planning process.

As such the Hackbridge and Beddington Corner NDG have been working with those developers who are intending to bring forward sites for redevelopment, or are already in the process of redevelopment, in order to ensure the regeneration meets the aspirations of the community and impacts positively on Hackbridge and Beddington Corner. To date we have had constructive meetings with the developers and/or landowners of the Wandle Valley Trading Estate, the proposed Corbet Close regeneration (LB Sutton), the Felnex Trading Estate, Thames Water and Viridor. The

experience gained through this work with developers and landowners will positively contribute towards the formulation of the neighbourhood plan.

Additionally the status of Hackbridge as a neighbourhood planning frontrunner has attracted offers of assistance and training from a number of external organisations including Locality, Design Council/CABE, Matrix Partnerships, Westminster College students, Glasshouse and Building Communities. The Hackbridge and Beddington Corner NDG have established good relationships with these organisations and have taken advantage of the training offered which has been a big benefit in preparing a neighbourhood plan.

Hackbridge and Beddington Corner NDG therefore consider that the above information demonstrates it is a relevant body for the purposes of Sections 61F(5) of the Town and Country Planning Act 1990, to apply for designation as a 'Neighbourhood Forum'.

ANNEX 1

TERMS OF REFERENCE

Purpose: To shape the development of Hackbridge and Beddington Corner for the benefit of local people. Planning and improving the social, economic and environmental well-being of the Neighbourhood Area.

Aim: The group aims to lead the local community in shaping future developments and may receive statutory powers.

Membership: There should be a minimum membership of 21 members. Membership is open to all who live or work in Hackbridge and Beddington Corner (the Hackbridge Neighbourhood Area), Elected Members and Sutton Council.

Meetings: Meetings will normally be held monthly. Seven members will constitute a quorum. Formal meetings will be publicised on www.hackbridgendg.com, Facebook and Twitter.

Voting: Discussions will aim at consensus. If a vote is taken, voting is restricted to members as defined above.

Code of Conduct: Everyone is to be treated with respect.

Communication: The Group will communicate with the local community through the web and printed materials, and through the Hackbridge Community Forum.

Officers: Chair, Vice-Chair and Secretary will be appointed at a formal meeting of the Group, normally for a period of 12 months.

MEMBERSHIP LIST & ATTENDEES

Angela Leahy, Helena Barrowclough, Sue Riddlestone, David Goymour, Julia Armstrong, Danielle Reid, Peter Lloyd, Pauline Lewis, Norman Jones, Pat Hersey, Ken Hersey,
Peter Alfrey, Lysanne Horrox, Colin Quemby, George Dow, Marianne Rasmussen, Jim Duffy, Jo Simister, Ann Baker, Nikki Watson, Joe Teakle, Andrew Maidment, Bob Steel, Dean James (Sutton Council & local resident)

JOB DESCRIPTIONS

Chair

Responsible for the overview and facilitation of the Hackbridge and Beddington Corner Neighbourhood Development Group (enabling the successful production of a neighbourhood plan).

Plan and chair meetings of the Hackbridge and Beddington Corner NDG. Maintain routine dialogue with all stakeholders and developers, identified as follows:

- London Borough of Sutton
 - o Ward Councillors
 - o Strategic Planning and Projects
 - o Other relevant department representatives
- Department of Communities and Local Government
- BioRegional
- Local business community in Hackbridge
- Surgery
- Primary Schools
- Residents

Ensure membership of NDG continues to grow through regular community engagement, demonstrating that members are drawn from all areas of the neighbourhood.

Vice-Chair

To support and assist the functions and role of the Chair.

Act as Point of Contact with developers to build relationships & promote the objectives of the NDG with:

Land Owners

- Thames Water Utilities Limited
- Wandle Valley Trading Estate
- London Borough of Sutton (Corbet Close & Land North of BedZed)
- Industrial/commercial land north of Hackbridge Station.

Developers

- Viridor - Energy Recovery Facility,
- Taylor Wimpey – Saxon House.
- Redrow (Wandle Valley Trading Estate)
- Barratt Homes / David Ward Homes (on behalf of Schrodgers for Felnex Site)
- Sutton Council – Hackbridge Primary School expansion

Interest Groups

- Wandle Valley Trust (Wandle Valley Regional Park)
- London Wildlife Trust
- Beddington Farmlands Bird Group
- Wandle Forum

Treasurer

As Treasurer to the NDG, to identify streams of funding to progress the aims of the NDG.

Secretary

Provide secretarial support to record an accurate record of meetings, actions and to task members to affect such actions and report back.

ANNEX 2 – CONSTITUTION

Hackbridge and Beddington Corner Neighbourhood Development Group

Constitution

Name

The name of the neighbourhood forum shall be 'Hackbridge and Beddington Corner Neighbourhood Development Group'.

Aims

The aims of the Group shall be:

To establish a Neighbourhood Forum, define the boundary of the Neighbourhood Area and formulate a Neighbourhood Plan.

The Neighbourhood Plan will provide policies that will shape the development of Hackbridge and Beddington Corner for the benefit of local people, the local economy and the environmental well-being of the Neighbourhood Area.

The Neighbourhood Plan will provide clear guidance to investors, developers, and other agencies as to the way local people wish to see Hackbridge and Beddington Corner develop and thrive in the future.

The formation, activities and aims of the Forum will conform to the requirements of the Neighbourhood Planning (General) Regulations 2012 Part 3(8) and Sections 61F(5) of the Town and Country Planning Act 1990

Management Committee

A Management Committee elected annually at the Annual General Meeting (AGM) shall manage the Group.

- (a) The management committee shall consist of a chair, vice chair, secretary, treasurer, and two other voting members.
- (b) The committee may co-opt up to a further two voting members who shall resign at the next Annual General Meeting.
- (c) The committee shall meet at least six times each year.
- (d) At least 4 committee members must be present at a committee meeting to be able to make decisions.

- (e) A proper record of all transactions and meetings shall be kept.

Powers

To further these aims the committee shall have power to:

- (a) Obtain, collect and receive money or funds by way of contributions, donations, grants and any other lawful method towards the aims of the Group.
- (b) Associate with local authorities, voluntary organisations and the residents and businesses of Hackbridge and Beddington Corner to achieve the aims of the Group.
- (c) Do all such lawful things as will further the aims of the Group.

Voting Membership

- (a) Voting membership shall be open to any resident or business proprietor within the designated boundary that has been formally approved as a member and is over the age of 16.
- (b) The Management Committee shall have the power to approve or reject applications for membership or to terminate the membership of any member provided that the member shall have the right to be heard by the committee before a final decision is made.

General Meetings

- (a) An Annual General Meeting shall be held within 12 months of the date of the adoption of this constitution and each year thereafter.
- (b) Notices of the AGM shall be published three weeks beforehand and a report on the Group's financial position for the previous year will be made available at the same time.
- (c) A Special General Meeting may be called at any time at the request of the committee, or not less than one quarter of the membership. A notice explaining the place, date, time and reason shall be sent to all members three weeks beforehand.
- (d) One third of membership or four members being present, whichever is the greater, shall enable a General Meeting to take place.
- (e) Proposals to change the constitution must be given in writing to the secretary at least 28 days before a general meeting and approved by a two thirds majority of those present and voting.

Accounts

- (a) The funds of the group including all donations, contributions and bequests, shall be paid into an account operated by the management committee. All cheques drawn on the account must be signed by at least two members of the Management Committee.
- (b) The funds belonging to the group shall be applied only to further the aims of the group.
- (c) A current record of all income, funding and expenditure will be kept.

Dissolution

- (a) The Group may be dissolved by a resolution passed by a simple two-thirds majority of those present and voting at a Special General Meeting.
- (b) If confirmed, the committee shall distribute any assets remaining after the payment of all bills to other charitable group(s) or organisation(s) having aims similar to the Group or some other charitable purpose(s) as the Group may decide.

Signed by Chair..... Date

Print name Lysanne Horrox

Signed by Vice Chair Date

Print name David Goymour

Signed by Treasurer..... Date

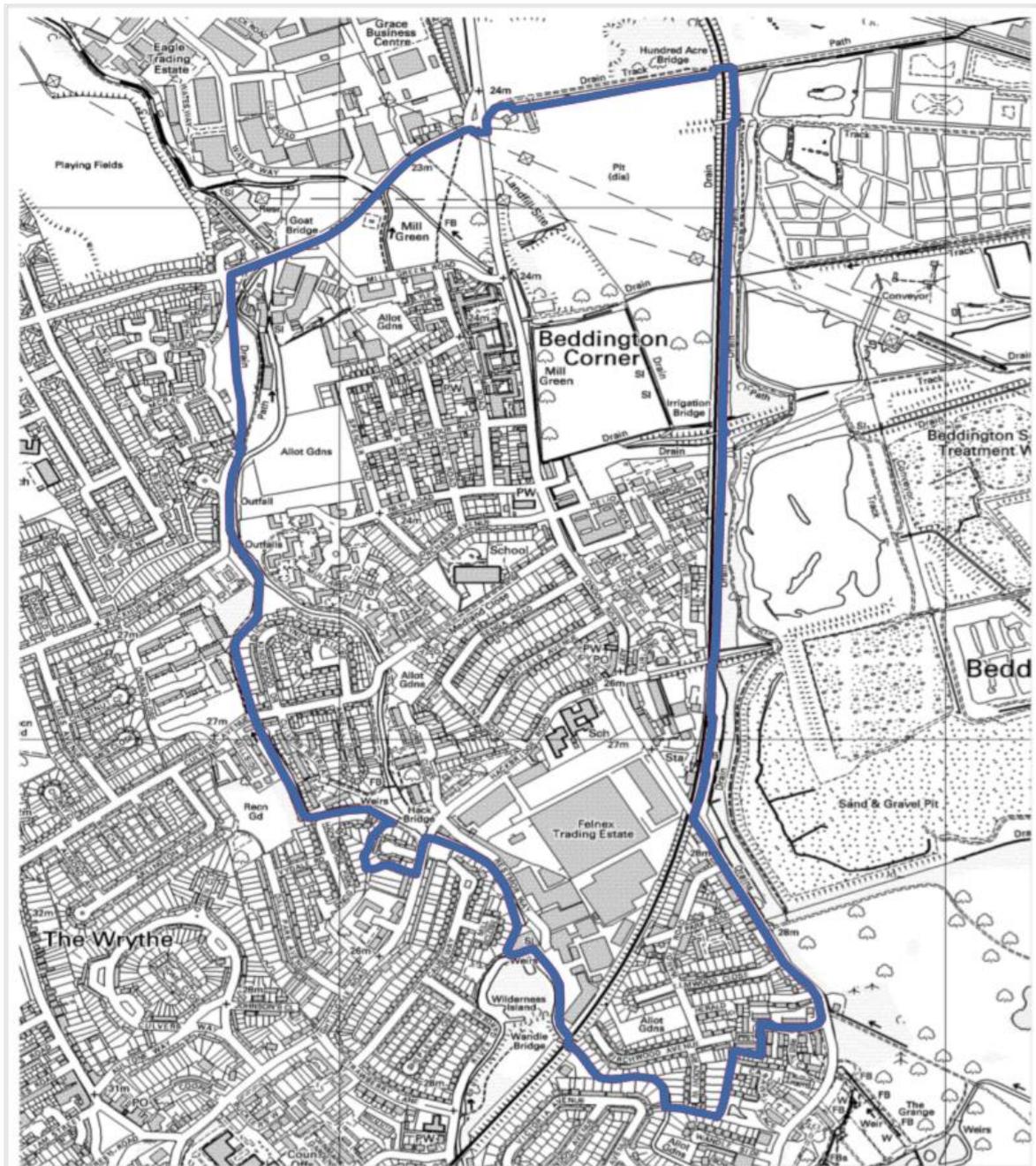
Print name Peter Lloyd

Signed by Secretary Date

Print name Julia Armstrong



ANNEX 3 AGREED HACKBRIDGE AND BEDDINGTON CORNER BOUNDARY



**Hackbridge and Beddington Corner Neighbourhood Area
Designated 18 September 2012**



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